

Assessment and Progress Report

Kanda Gaigo Career College
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Student's name:
MR. KANDA, Taro

Course:
Business English

Materials:

Teacher's name:

Please mark (X) next to the level that the student achieved after the course.

CEF		Listening	Speaking	Reading	Writing	Vocabulary	General Communication	
C2	High Advanced	24	Understands a full range of language spoken at rapid natural speeds, including idiomatic & accented speech	Produces clear, fluent & well-structured speech; describes complex ideas logically & in detail	Understands a full range of material, including abstract & colloquial texts; understands implicit and explicit meaning	Writes a full range of clear & logical texts; uses a full range of structures & expressions to help the reader understand	(7500+ words) Uses a full range of idioms, colloquialisms and words fluently & appropriately with an	Expresses ideas very fluently & precisely with native-like pronunciation; uses a wide range of speaking strategies
		23						
		22						
C1	Low Advanced	21	Understands a wide range of language spoken at natural speeds, including idiomatic & accented speech	Produces clear, fluent & well-structured speech for a wide range of topics; uses logical structures in descriptions	Understands a wide range of material; sometimes needs to re-read difficult sections	Writes clear, well-structured texts; uses a wide range of structures & expressions appropriately	(6000~7500 words) Uses a wide range of idioms, general & work-specific expressions appropriately, uses	Expresses ideas fluently & appropriately with clear pronunciation & a wide range of speaking strategies
		20						
		19						
B2	Upper-int.	18	Understands a wide range of language spoken at natural speeds; sometimes requests clarification	Produces fluent speech & discusses a wide range of topics clearly & in detail	Understands a wide range of material; sometimes re-reads; needs support with idioms or jargon	Writes clear & logical texts for a variety of situations; uses a range of structures & expressions	(5000~6000 words) Uses some idioms; uses a range of general & work-specific expressions, with some gaps	Expresses ideas fluently & appropriately with clear pronunciation & a limited range of speaking strategies
		17						
		16						
B1	Intermedial	15	Understand language spoken clearly on familiar topics; requests clarification of meaning	Produces reasonably fluent speech & describes a range of familiar topics in simple, clear language	Understands most material related to work or interests; needs to re-read or check meaning	Writes clear texts for familiar situations, uses a limited range of structures & expressions	(3000~5000 words) Uses expressions for common general & work-specific situations; uses few idioms	Expresses ideas on familiar matters fluently with acceptable pronunciation
		14						
		13						
A2	Pre-int.	12	Understands language spoken slowly & clearly on familiar topics; requests repetition	Produces understandable speech & describes a limited range of familiar topics in simple language	Understands short common material related to work or interests; often needs to re-read most material	Writes understandable texts for familiar situations; uses a limited range of structures & expressions	(1000~3000 words) Uses & sometimes confuses expressions for familiar general & work-specific	Communicates in familiar daily situations with assistance; pronunciation is sometimes unclear
		11						
		10						
A1	Elementary	9	Understands simple language spoken slowly & clearly on simple familiar topics; needs repetition	Produces understandable speech & describes a narrow range of topics in very simple language	Understands familiar expressions in brief material related to work or interests; often needs to re-read	Writes understandable texts for familiar situations; uses a narrow range of structures & expressions	(500~1000 words) Uses simple expressions for survival in familiar general & work-specific situations	Communicates in familiar daily situations with assistance; interactions are brief; speech is often unclear
		8						
		7						
false Beginner	Beginner	6	Understands simple information spoken slowly & clearly; needs frequent repetition & confirming	Produces some understandable speech; uses set phrases & very simple language	Understands some familiar expressions in short texts; usually needs to re-read with support	Writes some understandable text; uses set phrases & basic expressions	(<500 words) Uses basic expressions for survival in familiar general & work-specific situations	Communicates in survival situations using set phrases; speech is often unclear or repeated
		5						
		4						
off scale	true Beginner	3	Understands very basic information spoken slowly & clearly; usually guesses at meaning	Produces very little understandable speech; uses basic greetings & repeated expressions	Understands some common words in short texts; re-reading with support has little benefit	Writes some basic information; uses words & basic data (e.g. name, contact details)	Uses isolated words & phrases for basic greetings, self-identification & rudimentary survival	Use simple greetings, simple words & short phrases; speech is usually repetitious & unclear
		2						
		1						
		0						
		No ability observed	No ability observed	No ability observed	No ability observed	No ability observed	No ability observed	

Write a comment on:

1. Attendance, aptitude 2. English skills overall 3. Listening 4. Pronunciation 5. Vocabulary range 6. Grammar use 7. Advice for further study	<p>Mr. Kanda made a commendable effort to develop his overall communication skills through regular attendance and self-study. He was conscientious in completing homework assignments as well as previewing and reviewing each lesson's content. These efforts resulted in a marked improvement in his ability to follow and to use English in a business context. His listening skills allowed him to catch the general theme and important details of familiar material. However, rapidly spoken English and idiomatic English, and material on topics outside his field of work were more likely to cause confusion. His pronunciation was generally clear and he used limited intonation, but he had problems differentiating between pairs of sounds such as "l/r", "see/she", "b/v", "th/s/z", "work/walk". His vocabulary range covered common terms in his business field well, but his English will benefit from a wider range of business and general vocabulary. His grammar accuracy was quite good, although he often confused preposition usage and his sentences were limited to simpler patterns. Further experience, review and practice with English will develop his spoken grammatical range. Overall, Mr. Kanda increased his confidence using English to communicate his ideas. On-going study both in a language program and by himself is important for maintaining the progress he made in this course.</p>
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